Dear 4th grade parents, April 12, 2019

On May 9 & 10, our 4th grade class will take an overnight trip to Springfield, Illinois. We will be visiting the Abraham Lincoln Presidential Museum, the Lincoln Home, the Illinois State Capitol and New Salem Historic Village. I am confident these experiences will engage and inspire our students. In addition to the educational enrichment this trip provides, the outing is a wonderful opportunity to build friendships, enhance social skills, develop a sense of school spirit and community, and practice independence.

We will be leaving school at **7:30 AM on Thursday, May 9** and the estimated return is between 5:00 and 6:00 PM on Friday, May 10, 2017. Mrs. Skinner, Mrs. Aksamitowski, Mr. Ohlinger, Mr. Jacobson, Mrs. Emery, Ms. Ventura, Ms. Litberg, and Ms. Bouzaglo will be the chaperones on this trip. The cost for the trip is $220.00 per student. This includes transportation, all programs, overnight accommodations, supervision, and meals (except lunch on Thursday, which should be a brown bag lunch sent from home; we plan to be back before dinner on Friday). Students may bring additional spending money for souvenirs, but this money is their responsibility.

Attached is a list of clothing/equipment that the students need to bring on the trip. Students must carry all their belongings in their bags.

A *permission slip* is also attached. This needs to be completed and returned to me with *payment* by May 2, 2019.

Any medications for your child must have specific authorization instructions. Please place the medication and the authorization instructions (including the medication name and dosage information) in a Ziploc bag that has your child’s name on it. Please give all medications to Mrs. Skinner on the day of the trip. Only asthma inhalers and/or epipens can stay with the students.

Please note that students **may not** bring a cell phone or other electronics. If students would like to take pictures, they may bring a disposable camera. I will be taking a lot of pictures and so will other chaperones. All necessary communication will occur using the chaperones’ phones. I will send group texts to keep everyone updated on our trip.

If you have any questions, please feel free to come in or email me at tskinner@roycemoreschool.org.

Sincerely,

Tara Skinner

**Thursday, May 9, 2019**

**7:20 am** Arrive at Roycemore- meet by the gym

Please park in the lot to save space for the bus in front of the gym

**7:30 am** - leave Roycemore (eat packed lunch on bus)

**11:30 am** - arrive in Springfield - Tour Abraham Lincoln Presidential Museum

**3:00 pm** - Tour Illinois State Capitol

**4:00 pm** - check-into hotel - Northfield Inn and Suites- swim, snack

**6:30 pm -** dinner @ Pizza Hut

**9:00 pm** - in rooms

10:00 pm - lights out

**Friday, May 10, 2019**

7:30 am - Breakfast at the Hotel

**8:15 am** - on the bus

**9:00 am -** Tour New Salem State Park

11:30- on the bus

**12:00 pm** - picnic lunch @ Lincoln Home Visitor Center (Subway)

**12:45 pm** - Tour of Lincoln Home and Neighborhood

2:00 **pm** - depart for Roycemore

**Estimated arrival is between 5:00 pm and 6:00 pm - arrival information will be updated on Thursday as we know what to expect.**

**What should I bring?**

Students are responsible for the transporting and packing of their own belongings.

One small bag or suitcase is permitted along with a backpack for the bus

Electronics are not allowed.\*

Camera/ Disposable camera

Walking shoes (gym shoes)

Change of clothes - please check the weather before packing. I suggest to pack items that reflect the weather forecast and that can be layered. Some buildings may be colder than others.

Pajamas

Toiletries (toothbrush, toothpaste, shampoo/conditioner, etc….)

Bathing suit

Money for souvenirs and snacks. **All students will be responsible for their own money. Please speak with them about safe storage and smart spending.**

**What will we do for food?**

Please bring a snack and a bag lunch for the first day. We will eat a snack and lunch on the bus.

We will eat dinner at a local restaurant (no money is needed).

Breakfast is an extended continental breakfast provided by the hotel.

A snack will be provided on Friday, along with lunch (no money is needed).

***DO NOT BRING:***

Phones, Mp3 players or musical devices, electronic games

\*All necessary communication will be through teachers. I will be sending group texts to update parents. Pictures will be available following the trip.